

St. John the Baptist PTC  
Meeting  
Thursday March 17, 2016 7:00 PM  
St. John Junior High Building, Mrs. Metzger's Classroom

*Minutes approved at the April 21, 2016 PTC meeting.*

7:04 PM Meeting was called to order, followed by prayer led by John Drees.

**February Minutes**

Minutes were reviewed online by attendees prior to the meeting. Motion to accept the minutes of the February 18, 2016 PTC meeting was made by Marilyn Walter. Mindy Caldwell seconded the motion. Motion carried.

**Treasurer's Report**

Checking account balance is \$42,965.81 with outstanding obligations totaling \$19,380.60, for a difference of \$23,585.21. The final anticipated unobligated balance is \$30,585.21.

Trivia Night brought in \$2,338 from raffles and split-the-pot; the 44 tables brought in \$5,280, for a total of \$7,615 less \$1,500 for the K of C and other miscellaneous expenses. Total profit will be reported at April PTC meeting.

Motion to accept the Treasurer's Report was made by Karen Albrinck. Kristy McGuane seconded the motion. Motion carried.

**Principal's Report**

Susan Meymann provided several updates including the reported success of Right to Read Week and ongoing faculty professional development. Students may wear shorts upon returning from spring break. Now is the time to get events scheduled for next school year and on to the school calendar. There will be a Kindergarten meeting before school starts; meeting for rest of the school is to be determined. Enrollment numbers for 2016/2017 are pretty much the same as this year. Morning preschool is already full for next year.

This concludes the Principal's Report.

**Follow-Up Business**

Book Fair Mindy Caldwell reported on the book fair. Total sales were \$3,919.72, of which PTC will receive a 55% profit (\$2,155.85). Mindy is looking for a book fair chairperson to work with her next year and take it over the following year. The "all for books" donations are used to purchase books for the library. A motion for the PTC to match one dollar per student (up to \$300) in following years for "all for books" was made by Missy Rehn. John Drees seconded the motion.

Toy and Clothing Sale A profit of \$673.17 was received from the Toy and Clothing sale. There were \$111.25 in mistakes; the average is around \$50 in errors. Several things could have caused the discrepancies – new crew running the sale, sellers not writing neatly on the tags, tags going straight into the collection bin before being rung up, etc. Sales were low, but that could be

due to loss of momentum from not having the fall sale and/or less advertising. It was agreed to give it a few more times to see if sales increase again.

Trivia Night Mrs. Steelman suggested using some of the Trivia Night profits to purchase logoed staff jackets. Carrie Roesener provided a cost of \$30/jacket + \$10 for embroidery. Approximately 40 people make up teachers and school staff. Christine Barrow made a motion for the PTC to set aside \$2,000 to be spent on jackets. Missy Rehn seconded the motion. Voting was tabled for the April PTC meeting.

Several suggestions were given to Mrs. Steelman for consideration for future Trivia Nights including a team photo with donation and a VIP seating area.

### **New Business**

Welcome Kit It was suggested by Shannon Mangold to offer a welcome kit to all new students each school year – kindergarten as well as other grades. This would potentially include a t-shirt (“class of 2026”), yard sign, folder, pencil, car magnet, and water bottle. John Drees made a motion for PTC to set aside \$700 for welcome kits. Missy seconded the motion. Vote was unanimous in favor of using \$700 for welcome kits. It was suggested to check with Trevor Ward or Kelly Besl for cheap t-shirts.

Technology Committee The Technology Committee has been meeting and working to document as much as they can, as often and as early as possible. All Technology Committee questions can be directed to Mindy Caldwell. Grades 6-8 are getting Chrome books next year; this could potentially present a need for technology infrastructure upgrades. Mindy Caldwell made a motion for PTC to set aside \$2,500 for technology infrastructure. Carrie Roesener seconded the motion. Issue tabled for a vote at the April PTC meeting. Mindy will know more about what exactly is needed at the April meeting.

Walk-A-Thon Rewards Rewards will be identified with dates before the 2016 Walk-A-Thon takes place. Some ideas for an all-school reward if goal is met included: catered lunch, party/carnival, pancake breakfast, lunchtime backyard BBQ, little Olympics, Oktoberfest-style games/party, out of uniform for a month of Mondays. Out of uniform for a month of Mondays was a favorite, with possibly a catered lunch on one of those days. It was suggested to ask Trevor Ward and his DECA group for volunteers if extra help is needed.

### **Proposed Business**

Recess Equipment Diana Bley suggested purchasing some additional recess toys and games to keep the children from becoming bored, such as racquetball, painted games on the blacktop, etc. Diana was advised to speak to Marla Ziegler for funding, as \$500 was designated as a Recess Fund to be spent by June 30. Susan Meymann referred to the [peacefulplaygrounds.com](http://peacefulplaygrounds.com) website.

Drinking Fountains 3 drinking fountains have been identified as nonoperational. For less than \$1,000 each, they could be replaced with drinking fountains with bottle filler attachments. This cost includes any needed electric work and extra supplies for installation. Missy Rehn made a

motion to spend up to \$3,000 on 3 drinking fountains with bottle fillers. Karen Albrinck seconded the motion. Issue tabled for vote at April meeting.

Mandatory Parent Meeting Alternative Mindy Caldwell presented a proposed alternative to the mandatory parent meeting that took place at the start of this school year. Her proposal for an “information fair” was well received. Mindy will forward the proposal to Mrs. Meymann as a starting point for discussion and refinement with staff. The information fair will take place just before the start of the new school year.

Board Positions Nominations for PTC Board positions coming to the end of their terms will be needed at the April PTC meeting. These positions are President, Vice President, and Secretary. The current Board would like to allow one current member to extend their term by 1 year to allow for staggered turnover. Once on the staggered terms, only 2 Board positions would be filled at a time, rather than 3 of them. The PTC Board would also like to add a Marketing Board position; nominations for that position will also take place in April. Voting on all nominations will take place at the May meeting.

PTC Budget The proposed PTC budget for 2016/17 school year will be presented at the April meeting. The PTC Board is still looking for needs, wants, ideas, and suggestions from teachers and staff on spending available PTC money. Cindy Abrams will reserve Cusi on Wheels to come in September or October 2016. The Human Body elective was chosen at the PTC meeting. Mrs. Meymann will provide some available dates to Cindy for that.

Ice Cream Social Kristy McGuane suggested having Kona Ice this year due to the increased cost of the ice cream last year. Having Kona Ice will not require as many parent volunteers. It will also cost less than the traditional ice cream. It was decided at the meeting to try Kona Ice this year and see how it goes. Kona Ice day will be Friday May 6.

ALICE Training Harrison Police Department is working with Delhi PD to provide ALICE training. A refresher for teachers will be provided on the April 22 in-service day. A school-wide training will take place after that.

FAQs Mindy Caldwell is starting a St. John FAQ of sorts, containing common questions with answers to be published on the website. She will work with the School Committee on it.

May PTC Meeting The May PTC meeting will take place on Thursday May 12, which is the second Thursday rather than the third.

8:34 PM Motion to adjourn the PTC meeting was made by Karen Albrinck. Kathy Dean seconded the motion. Meeting adjourned.

Attendance for March 17, 2016 PTC meeting was 14 people.

Respectfully submitted,

Christine Barrow, Secretary  
St. John PTC

**Next scheduled meeting**  
Thursday April 21, 2016  
7:00 PM  
Jr. High Building