

St. John the Baptist PTC
Meeting
Thursday May 12, 2016 7:00 PM
St. John Junior High Building, Mrs. Metzger's Classroom

Minutes to be approved at the September 8, 2016 PTC meeting.

7:04 PM Meeting was called to order, followed by prayer led by Missy Rehn.

Principal's Report

Susan Meymann provided updates on professional development:

- ALICE training went well for both teachers and students.
- Teachers and staff are receiving ongoing technical training from Sara Kiefer.
- Ms. Mallory Kist has been hired to replace Richard Feist as the technology teacher.
- The school made \$400 from the Skyline technology fundraiser.

Susan also provided uniform updates for next school year:

- There will be one uniform sweatshirt option – a gray quarter-zip. The option to wear a cardigan will remain.
- There will be required uniform gym shorts (still for grades 4-8), with normal spirit wear on top.
- Socks must be solid white or solid black. A final decision has not been made about color of leggings/tights.
- Winter snow boots will no longer be permitted during the school day.

The back to school meet and greet will take place on August 15. This will also be the time for mandatory meetings, an “information fair” in the cafeteria, and supply drop-off.

Susan would like to purchase Safety Shades for classroom doors as recommended by the Police Department at ALICE training. Susan Meymann made a motion for PTC to use \$999 for the purchase of Safety Shades. Missy Rehn seconded the motion. All were in favor. Motion carried.

Susan indicated the need to move the art room to make room for the incoming 6th grade classes. Several options are being considered, including using the room in the Jr. High basement where the kiln is already located. Fr. Jeff is meeting with architects to determine needs.

This concludes the Principal's Report.

April Minutes

Minutes were reviewed online by attendees prior to the meeting. Motion to accept the minutes of the April 21, 2016 PTC meeting, after making one change to the Trivia Night profit reported, was made by Mindy Caldwell. Missy Rehn seconded the motion. Motion carried.

Treasurer's Report

An abbreviated Treasurer's Report was provided. The general ledger information will not be available until a new Business Manager is hired. The bank account shows \$43,898.43 as of 4/30/16.

Motion to accept the Treasurer's Report as it is was made by Kelly Besl. Dave Ott seconded the motion. Motion carried.

Follow-Up Business

Budget Proposal Cindy Abrams proposed the budget for the 2016/2017 school year. Motion to accept the Budget Proposal was made by Kelly Besl. Dave Ott seconded the motion. All were in favor.

COSI COSI on Wheels will be at school on September 22 for grades K-6. They will present "The Human Machine". They will arrive on September 21 to unload; strong help will be needed. Cindy Abrams has arranged for the 7th and 8th graders to go on a field trip on a different day to the Brater Winter Funeral Home followed by the Harrison Fire Department.

Welcome Kits There is no update about the Welcome Kits.

Teacher Jackets Mrs. Steelman will gather sizes for jackets for the teachers and staff. October 1st is the target order date. After they receive the jackets, the order for polo shirts will take place.

Drinking Fountains Vote was unanimous at the April 21 PTC meeting in favor of spending \$3,000 on 3 drinking fountains with bottle fillers. Mike Meyer will schedule the electric work needed in order for Andy Rehn to install them. This is targeted to be complete before the parish festival.

Technology There is no update about technology.

Current Business

Walk A Thon Kelly Besl asked PTC to identify a fund raising cause for the Walk A Thon. It was agreed that 50% of the money raised for Walk A Thon would be put toward technology, with the remaining fund being used by PTC for general school improvements. The 2016 Walk A Thon will be either Friday September 30 or Friday October 7.

PTC Board Elections Voting took place for the 3 open PTC Board positions – Marketing, Secretary, and President. Shannon Mangold ran unopposed; she is the new Marketing Board member. Chris Roesener ran against Christine Barrow for Secretary. Vote was 6-3 in favor of Chris. Chris Roesener is the new Secretary Board member. Missy Rehn ran unopposed; she will remain as Board President.

PTC By-Laws The by-laws were reviewed and updates were made. The revised by-laws will be posted online for review prior to the next PTC meeting. The revised by-laws will be voted on at the September 8, 2016 PTC meeting, to take effect immediately following the vote.

8:30 PM Motion to adjourn the PTC meeting was made by Mindy Caldwell. Dave Ott seconded the motion. Meeting adjourned.

Attendance for the May 12, 2016 PTC meeting was 9 people.

Respectfully submitted,

Christine Barrow, Secretary
St. John PTC

Next scheduled meeting
Thursday September 8, 2016
7:00 PM
Jr. High Building

DRAFT