

St. John the Baptist PTC Meeting

Thursday September 8, 2016 7:00 PM
St. John Junior High Building, Mrs. Metzger's Classroom

Minutes to be approved at the October 20, 2016 PTC meeting.

7:00 PM Meeting was called to order, followed by prayer led by Missy Rehn.

May Minutes

Motion to approve by John Drees, second by Marilyn Walter. Motion carried.

Treasurer Report: Cindy Abrams

- Cindy met with Mike Newton, the new business manager
- Reviewed Annual Budget
- Revenue down \$2858 due to lost Toy & Clothing Sale, Tervis tumblers, Market Day
- Revenue budget based on average income
- Several items not in budget last year (\$10k parking lot)
- Chairpersons will get the budget and need to stick to it
- Consider additional fundraisers and boost existing fundraisers
- Skyline was easy
- Shannon Mangold suggested a new Elite Sponsorship level for Walkathon – in exchange for a sign and advertising on the school web site and in the Jaguar Journal
- If you borrow the PTC card or turn in expenses you must turn in the receipt immediately and it can only include PTC items
- There is an official tax exempt card that can be used, although different stores require additional paperwork for tax exemption.
- Tax will be paid if it is on the receipt for expenses
- Motion to approve the Annual Budget was made by Missy Rehn, second by Julie Post. Motion passed

Principal Report: Susan Meyman

- Technology is a blessing and a curse
- Thanks to the Technology Committee
- Cincinnati Bell conducted an assembly on Internet and Social Media Safety for the 5th to 8th grade. A survey was conducted. Mrs. Meyman gave an overview of the results and stated that details would be in the Jaguar Journal
- Teachers are keeping track pretty well (of what?)
- In October there will be a program from the Child Abuse Association for the younger grades
- Safe on the Bus will be coming for Kindergarten through 3rd grades
- Christine Barrow suggested making sure parents were informed of upcoming events
- The 7th and 8th grade had a good field trip to Brater-Winter Funeral Home and to the Harrison Fire Department
- There is a Sunny-D Book Spree being conducted until November. It was suggested that soccer teams could help collect labels
- The Campbells label program ends August 2017
- The upper grades received a grant to replace science tables and desks
- The furniture in lower grades needs updating. It was suggested that we try to replace one classroom per year.

Walk A Thon: Kelly Besl

- The Walk A Thon is September 30th
- This year's goal was going to be \$18,000
- It is suggested that a committee works on the Walk A Thon going forward
- There is a new checklist, pre-printed envelopes and fewer turn-in dates

- Incentive ideas:
 - o Family zoo pass as a family incentive
 - o \$10k Shaved Ice from Lindsey's on the day of the walk
 - o \$18k Halloween Event – possibly Olympics?
 - o Month of Mondays – out of uniform passes
 - o 1st turn in day – Top Family
 - o Cash prizes: \$400 – Grand prize \$150, 2 or 3 \$50, entry per each \$50
- Turn-In Thursdays
- Changed goal to \$16,000

Technology: Dave Ott

- Meeting regularly since March
- Had a network assessment conducted
- Every Jr. High classroom now has a wireless access point
- The fiber optic line between the buildings was replaced at cost
- The internet bandwidth has increased from 5 to 50 Mbps
- A new Acceptable Usage Policy was developed
- One-to-One devices are being deployed down to the 3rd grade
- Scrips donated charging carts
- Existing laptops have been converted to Chrome Books
- Sara Kiefer has conducted teacher training on Google Classroom and related topics
- Doc cameras have been installed that allow items to be displayed, or to record classes
- Mobi View devices have been installed that allow interaction with the smart boards
- Several projectors have been repaired or replaced
- There are now 3 wireless networks – the Jaguar network was dropped, causing some printers to stop working
- Ongoing: networking issues and printing issues are being addressed
- Upcoming:
 - o Tech Budget
 - o Replacement Cycle (90 of the laptops are 4 years old)
 - o Wiring issues in some of the lower classrooms
 - o IT Block Hours

John Drees stated that the board could not express enough gratitude for the work that has been done.
(Applause)

Marketing: Shannon Mangold

- Teacher jackets have been ordered. They were \$35 each and should arrive in a week or two
- 43 Welcome Signs were distributed
 - o Positive Feedback
 - o Posts on Facebook
 - o No welcome kit
 - o \$296.60 for the signs
- A new St. John the Baptist School Facebook page was launched
 - o Melissa Pitzer is running it
 - o Adding a conversation calendar

Other Business

- Missy Rehn discussed the new water fountains that have been installed
 - o Teachers stated that the floor gets slippery near the one outside the gym
 - o Using a stool may help
 - o Labor took about 50 hours
- John Drees stated that a new Sign Up Genius account has been set up for the PTC Board and that it can be used for Walk A Thon, COSI and other events

- COSI is September 22nd: need parents for the event and also on 9/21 for setup

PTC By-Laws

- Missy Rehn reviewed the changes to the PTC by-laws
- John Drees moved to approve the By-Laws, Missy Rehn seconded. Motion passed

Toy and Clothing Sale: Jennifer Reis

- Fall Toy and Clothing Sale will be October 8th
- Jennifer is getting details out tomorrow
- Will be advertised in the bulletin, and on Craigslist
- John has the form for the Harrison marquee
- Kathy Dean suggested using cups on the fence

Junior Achievement

- John Drees read an email from Melissa Pitzer
- Junior Achievement for grades 6 to 8 will begin at the end of September
- The Harrison High School DECA group will hold an abbreviated Junior Achievement program for Kindergarten through 5th grade on September 29.
- Missy Rehn will look into providing Flavor Ice for the younger grades

Spirit Wear Shop

- The room next to the nurse's office has been identified as the location for a new Spirit Wear shop
- A meeting was held with the PTC board, Athletics and Carrie Roesener
- This will be a joint effort between the PTC board and Athletics
- There will be locking cabinets to hold inventory
- The shop will be open for various events
- Greg Pitzer is putting together a business plan, including a steering committee
- Shannon Mangold stated that Kochs suggested not stocking Under Armor due to the costs. Underground Sports is another vendor
- Bill Hunter made a motion: "PTC to provide up to \$2500 dependent on the written business plan provided by Greg Pitzer ~~and matched dollar for dollar by Athletics (including inventory on hand).~~ Seconded by Mindy Caldwell. Motion Tabled.

Motion to adjourn was made by Marilyn Walter. Seconded by Missy Rehn. Motion Passed.

Attendance for the September 8, 2016 PTC meeting was 20 people.

Respectfully submitted,
Chris Roesener,
Secretary St. John PTC

Next scheduled meeting
Thursday October 20, 2016 7:00 PM
Jr. High Building