

## St. John the Baptist PTC Meeting

Thursday February 9, 2017 7:00 PM  
St. John Junior High Building, Mrs. Metzger's Classroom

*Minutes to be approved at the March 16, 2017 PTC meeting.*

7:07 PM Meeting was called to order, followed by prayer.

### January Minutes

- Kathy Dean pointed out that it was the February meeting being moved due to conferences
- Motion to approve revised minutes by Sarah Hunter, second by Jennifer Reis. Motion carried.

### Treasurer Report: Cindy Abrams

- Balance \$46,137.72; Outstanding Obligations \$18,096.76; Difference \$28,040.96
- Rusty Ball only brought in \$50 this year; Tara (?) may lead it next year
  - o Income
    - Box Tops \$795.20
    - Rusty Ball \$50.00
    - Santa's Workshop \$3,605.50
    - Santa's Breakfast \$1,240.00
  - o Anticipated Income
    - Trivia Night \$5,500
    - LaRosa's \$200
    - Skyline \$200
- Motion to approve by Sarah Hunter, second by Jennifer Reis. Motion carried.

### Grandparents' Day

- Becky Lipp asked about the budget for Grandparents' Day. It is \$200
- Discussion regarding changes so that guests do not have to wait in line so long – food at tables
- Thursday, March 30 for Grades 2 and 4; Friday March 31 for K, 1 and 3
- Will use gym and cafeteria;
- Need more table cloths – some in PTC closet
- Would like to spend a little more to make it nicer for the guests
- Look for businesses to make donations – McDonald's for drinks, etc.
- Mindy Caldwell moves that we allocate an additional \$400 for Grandparents' Day with the understanding that efforts will be made to keep the additional costs to a minimum. Seconded by Kathy Dean. Motion passes.
- Becky Lipp stated that next year will be her last to head up Grandparents' Day since her youngest will be in 4<sup>th</sup> grade next year. Would welcome someone shadowing her.
- Need everyone to volunteer

### Law Enforcement Week

- Cindy Abrams stated that law enforcement week is in May and introduced the idea of having the 8<sup>th</sup> graders make a "survival kit" gift bag for each of the Harrison police officers – similar to one her husband received as a member of the Evendale police.
- The idea was well supported with suggestions to do something for the Harrison fire department as well, and something for Karen Albrink, the school nurse.
- It was suggested to contact Tim Jeffreys, who works at Hershey's. Shannon Mangold also offered to provide gum and/or mints.
- Delivery is planned for Friday, May 19<sup>th</sup> after the school mass.

## **Sunshine Fund**

- Carrie Roesener asked about the budget and use of the Sunshine Fund. \$400 is budgeted.
- Mary Lohman used to run it and send cards with scrip cards for \$10 or \$20
- Last year was a “transition” year and recently it has not been utilized as much
- A discussion followed of who should be in charge of it (or at least be the main contact) – school secretary, PTC secretary, Susan Meyman suggested Karen Albrink. It was generally agreed that it should be someone that is at the school daily or often so they hear about potential recipients
- Shannon Mangold was going to talk to Mary Lohman about previous guidelines and report back

## **Toy and Clothing**

- The next Toy and Clothing sale is Saturday, February 25, 2017
- Jennifer Reis discussed improvements she has made and planned for the event

## **Open House**

- Jennifer Reis stated that she liked having parents take new families around
- Melissa Pitzer and Shannon Mangold both mentioned that their younger kids gave tours because new families were showing up at the start of the open house before guides arrived.
- Kathy Dean mentioned that Mt. Carmel and Laurel schools are consolidating and that some families may be interested in St. John’s due to that
- Larger class sizes at Southwest (up to 35 kids) may also be driving interest
- Susan Meyman stated there were more families with Jr. High students this year and that she was able to talk to all the new potential families due to the new setup; She also stated that there were more registrations and she is following up with many families
- Melissa Pitzer suggested that the new family tours be during the first part of the open house, but need to be prepared for tours throughout.
- Other suggestions included not have sports activities on the same day, and having information tables for all groups and activities
- Shannon Mangold stated that lots of families came prepared with very specific questions; She stated that the Open House group would be having a debriefing in the next few weeks; 3300 people reached through a Facebook boost; 20 shares
- Jeremy Borgman asked about geofencing

## **General Involvement / Committees**

- Jeremy Borgman stated that at St. Gabriel it was expected that each family contribute a certain number of volunteer hours
- It was stated that we used to have a volunteer sheet that families filled out at the beginning of the year. Mindy Caldwell mentioned that she would distribute those names to the committee leaders, but the families were not always contacted
- Jeremy Borgman also suggested having an agenda on the PTC meeting reminder emails, and a link to the meeting minutes
- Becky mentioned bringing...?
- Chris Roesener suggested that if everyone that normally attends PTC meetings asked 5 other people to come to the next meeting that we should at least double attendance, and that we should try to set attendance records in the rest of the meetings this year.
- Several other suggestions and previous incentives for boosting attendance were discussed including having baby-sitting

## **Book Fair – Mindy Caldwell**

- Details about the book fair will be in the Jaguar Journal tomorrow
- Signups are through the Scholastic web site

## **Restaurant Fundraisers**

- Skyline Night will be March 14<sup>th</sup>
- LaRosa's Night – they prefer it be a Thursday, date TBD

## **Technology**

- We're contracting for 5 hours of support per week
- Next meeting will be 2/13.

## **Trivia Night**

- The tables are already sold out
- Need helpers for gathering raffle items and donations from local businesses
- Normally have about 25 baskets

## **Everybody Counts – Shannon Mangold for Michelle Ehrhard**

- Still need a teacher input on selecting a date: Kathy Dean stated that March was bad due to testing, book fair and Grandparents' day. She suggested the first week in April
- Would like someone to shadow Michelle, because she will not be leading it next year
- Discussed contacting Catholic high schools for volunteers or recent St. John alumni at Harrison and other high schools; Trevor Ward's DECA students are likely not available due to competitions

## **Other Business**

- Cindy Abrams passed along a new COSI topic: Energy. Mrs. Meyman and the teachers will discuss choosing that or "Weather"
- Box Tops: Sarah Hunter stated that everything is due tomorrow
- Teacher Lounge: Mrs. Nash would prefer summer; No update from Home Depot

Motion to adjourn was made by Sarah Hunter. Seconded by Kathy Dean. Motion Passed.

Attendance for the February 9, 2017 PTC meeting was 14 people.

Respectfully submitted,  
Chris Roesener,  
Secretary St. John PTC

Next scheduled meeting  
Thursday March 16, 2017 7:00 PM  
Jr. High Building

PTC meetings for the remainder of the school year:

- o 3/16/2017
- o 4/6/2017
- o 5/11/2017