

## St. John the Baptist PTC Meeting

Thursday January 18, 2018 7:00 PM  
St. John Junior High Building, Mrs. Schwab's Classroom

*Minutes to be approved at the February, 2018 PTC meeting.*

7:05 PM Meeting was called to order, followed by opening prayer

### **November Minutes**

- Correct spelling of Meghan's name
- Motion to approve by Ms. Walter second by Mrs. Dean. Motion carried.

### **Principal's Report – Susan Meymann**

- NCEA conference covered 75% through Southwest Schools, 25% from professional development
- Option C for new registration process
- Marketing season is upon us with Open House; A mailer will be sent to 4000 families in the area; One new registration would pay the cost of it
- Catholic Schools Week – fun for kids, families, teachers + a collection for furry friends – items for animal shelter
- Next conferences will be only one night, so priority to those with specific concerns
- Option C does not send confirmations for conferences – Mrs. Meymann to look into that
- Cafeteria: Option C uses Stripe
- Valentine Day parties will be on February 13 due to Ash Wednesday on the 14<sup>th</sup>
- Next year's schedule will start later; Southwest just approved theirs and St. John will shortly

### **Treasurer Report: Meghan Thompson**

- \$2500 left for professional development
- Teacher's lounge has been the hot topic due to plumbing bill; Approximately \$500 left in budget
- Need to paint walls the same; Chairs are nice; Ms. Walter to look into window treatments; Plumbing bill is in the mail? The wall is missing 20 inches; Sump pump makes a lot of noise; Painter got cancelled, not room in budget; Need more paint; Harrison Rotary Club was suggested for assistance
- Account balance \$43,643 not including Decemner

### **Open House / Catholic Schools Week:**

- Open House is January 28, 2018 2-4 pm
- Need approximately 90 dozen cookies + balloons and drinks
- \$1500 in the budget for Catholic Schools Week
- Ms. Walter asked how much for student day? Expect ~\$500 for chips/snack/drink
- Teacher Day – will need volunteers to cover recess and cafeteria duties on Tuesday
- Helium – suggested looking into getting a bigger tank
- Stations in the gym for enrichment programs, scouts, etc
- There are basketball tournaments (elsewhere) on January 28. This affects student guides

### **Trivia Night: Mrs. Steelman**

- March 24<sup>th</sup>; just had first meeting
- Need 20 raffle prizes
- Cover tables that morning with red and white
- Have 42 tables; Offered first to returning teams and then open up
- Need \$200 startup money
- KofC contract signed around end of month

- Need volunteers to gather raffle baskets
- It was suggested that each grade or even each class put together a basket; there are ideas on Google and Pinterest; Wine basket was suggested

### **Book Fair**

- Discussion regarding should it coincide with Grandparent's Day?
- Checking into using the Community Room
- March 22-23 is Grandparent's Day, otherwise it would be the week after

### **Additional Discussions**

- Ice Cream Social: probably use Lindey's Shaved Ice again for approximately \$250-\$275
- Still have not had the Subway lunch for Walk-A-Thon
- It was stated that companies that sponsor Walk-A-Thon like to have their name on the t-shirts
- Consider asking volunteers to request t-shirts ahead of time and pay a nominal amount, \$5
- Shannon Mangold suggested we contact sponsors regarding what ROI they expect
- Put t-shirt on sponsor sheet
- The day after the Super Bowl will be off. A reminder will be sent
- Information / sign-ups will be sent for after-school programs- Chess Scholar, Let's Code It, Stage Stars

Motion to adjourn was made by Mrs. Dean. Seconded by Missy Rehn. Motion Passed.

Attendance for the January 18, 2018 PTC meeting was 17 people.

Respectfully submitted,  
Chris Roesener,  
Secretary St. John PTC

Next scheduled meeting  
Thursday February 22, 2018 7:00 PM (Delayed a week due to conferences)  
Location: Room 111