

## **SUBSTITUTE TEACHERS, TEMPORARY PROFESSIONAL PERSONNEL, AND VOLUNTEERS**

All substitute teachers, temporary professional personnel and **volunteers** who come in direct contact with the students of St. John the Baptist School shall meet the criteria established by the Cincinnati Archdiocese's Decree on Child Protection, including seeing the video prepared by the Archdiocese of Cincinnati and being fingerprinted. Further, all such persons shall be held to the Gospel values, the mission, philosophy, goals and objectives of St. John the Baptist School.

## **VISITORS/PARENTS/VOLUNTEERS**

State law requires that all school visitors, including parents, report to the office before going anywhere in the school buildings. All visitors to the school will be asked to wear a name tag. Please use the sign-in book in the office. All staff members are expected to politely interact with anyone not wearing a name tag. Cafeteria volunteers may sign in at the cafeteria. All volunteers must pay for BCI/FBI clearance and attend Child Abuse Prevention training.