

Tuition Assistance Application Information through FACTS Tuition Management

FACTS Tuition Management will be conducting the financial need analysis for St. John the Baptist School families for the upcoming 2017-2018 school year that are applying for tuition assistance. Families applying for financial aid will need to complete an application online and submit the necessary supporting documentation to FACTS Grant & Aid Assessment by **March 15, 2017**. Applications will only be processed when all supporting documents are received by FACTS. Applicants can apply online with the FACTS link at <https://online.factsmgt.com/signin/3XBQ9>. If this is your first time applying for tuition assistance with FACTS, you will need to create a new account. There will be a \$28.00 fee to apply for tuition assistance that will need to be paid online to complete your application process. Families will be notified of tuition assistance awards by May 26, 2017.

If you have applied for tuition assistance at one of the high schools in the Archdiocese of Cincinnati, you will only need to list your child's name that is attending our school on that application and submit your 2016 tax returns. There will be no additional fee to apply for tuition assistance for our school.

Financial assistance is only available for registered St. John the Baptist parishioners with students enrolled in our school in grades K-8. Tuition assistance is not available for preschool students.

All tuition assistance applications will be handled through an online application this year. If you do not have access to apply on line, please contact our business manager, Mike Newton, mnewton@stjb.net or 513-367-9086 ext. 211.

Once an online application has been completed, the following information will need to be sent to FACTS to complete the application process:

- Copies of your 2016 Federal tax forms including all supporting tax schedules
- Copies of your 2016 W-2 forms for both you and your spouse
- Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF

All supporting documentation can be uploaded in pdf format online.

Documentation can also be faxed to 866-315-9264 or mailed to the address below. **Please be sure to include the applicant ID on all faxed or mailed correspondence.**

FACTS Grant & Aid Assessment
P.O. Box 82524
Lincoln, NE 68501-2524

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 866-441-4637 or contact Mike Newton at 513-367-9086 ext. 211.

All information contained on the tuition assistance applications is kept strictly confidential.