

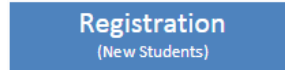
Registration Checklist for New Families

1. Go to www.sjbharrison.org



2. Click on APPLY ONLINE under PROSPECTIVE FAMILIES

3. Click on REGISTRATION (New Students)



4. Be sure to complete the following forms to register your child(ren)

- To download the forms click on REGISTRATION & TUITION.
- You can also stop by the school office to get a copy of the forms.
- Registration Form (*complete online*)
- Health Forms (*print and fill out 1 for each child -- return to school office*)
 - Emergency Contact and Medical Information
 - Health History
- Registration Fee Payment (*turn in to school office*)

Other Items to Consider:

- Tuition Assistance Application
 - <https://online.factsmgt.com/signin/3XBQ9>
- Read all School Policies (*found on school website*)
 - Tuition Policy/Amounts/Schedule
 - Student Handbook (Dress Code, Virtus Training, Conduct)

Other Forms Due Before Your Child Can Start School:

Due By mid-May:

- Bus Transportation (*if needed*)

Due By August 1st:

- Birth Certificate
- Record Release for School Transfer (*if coming from another school*)
- Student & Parent Release Form (*sign that you have read and accept all school policies*)
- Medication Orders (*must be signed by doctor*)
- Immunization Report (*must be signed by doctor*)
- Physical Examination (*must be signed by doctor*)(*needed if not already on file*)
- Oral Assessment (*must be signed by dentist*) (*needed if not already on file*)
- Fill out if Applicable
 - Medication Administration (*needed with any of the following*)
 - Asthma Inhaler Authorization and Administration Record
 - Epi Pen Authorization and Administration Record
 - Diabetes Medication Administration Record

Contact the school if you have any additional questions or need help with the registration process. 513-367-6826