



Saint John the Baptist Catholic Church  
509 Harrison Avenue  
Harrison, Ohio 45030  
513-367-9086

January 28, 2018

Dear Parents,

It is time to begin registration for the 2018-2019 school year. We are aligning registration with *Catholic Schools Week*, beginning on **January 28, 2018**. Registrations will be accepted through **February 28, 2018**. After this date, registrations will be accepted but at the higher registration fee.

We know that class size is important to you as parents. After registration forms are in on February 28<sup>th</sup>, we will be able to determine the number of students registered in each grade and therefore, determine the number of classes at each grade level. Registering by February 28 is important as there are no guarantees of space availability after that, including for current students.

Our staff and administration have made a commitment to provide the best education for your child. Our alumni consist of over 40 high school valedictorians and salutatorians, and, on average, over 90% of St. John students achieve honor status in high school. We are using auxiliary funds to provide each sixth through eighth grade student with their own Chrome book device. We also offer a program for students identified as being cognitively gifted. St. John students consistently rank in the top 25% in the nation for academic performance on their standardized tests. We have benefited from the Jon Peterson scholarships to better meet the needs of our students with physical, speech, and learning challenges, and we continually seek ways to improve our school programming and instruction. Our students participate in multiple community service activities, living the words of the Gospel.

The Parish Finance Council has recommended increasing tuition for next school year by 4.00%, which ranges from \$110.00-\$140.00 per K-8 student depending on the number of children that are enrolled per family. This increase is based on a detailed analysis of the future cost of operating our school. We have kept all fees the same as the last few years.

The cost of tuition covers approximately 55% of our school expenses and additional 20% is covered by reimbursement from the state of Ohio, which includes the Jon Peterson Scholarships. The remaining 25% of school expenses are subsidized by the parish through Sunday collections, festival, donations, and other fundraisers. In addition, last year significant contributions were made by our PTC for school programs, supplies, and events and the Athletic Association for our student athletic programs.

As a means to help families with their monthly budgeting for school tuition, we will allow families to pay their tuition in full or choose to pay over 10 or 12 months. A tuition payment plan form is included with the registration packet that will allow parents to choose their option for payment. Tuition payment booklets will be mailed to your home if you choose to pay on a monthly plan. Paying the tuition in full by February 28 will waive the registration and processing fees.

We will continue to set aside \$55.00 of each student's tuition toward our school technology budget. As you know, with the continued advancement in technology, we plan to use the funds to better serve our students in the next school year, and for years to come.

If you would like to apply for financial assistance, you will need to apply online with FACTS Management. Your online application will need to be completed no later than **April 15, 2018**. The link to apply online is <https://online.factsmgmt.com/signin/3XBQ9>. There will be a \$28.00 fee to process your application that is due online. Please see the enclosed sheet for more information. For more information about financial aid, please contact Mike Newton in the parish office at [mnewton@stjb.net](mailto:mnewton@stjb.net) or 513-367-9086 ext. 211.

**2018-2019 Registrations will not be accepted until families are current with their tuition as of January 31, 2018.**

If you are interested in the preschool program, you can obtain a registration form in the school office or contact Monica Siemer at 513-367-6826 or email [schooladmin@sjbharrison.org](mailto:schooladmin@sjbharrison.org)

We look forward to the new school year and the opportunity to assist you in the formation of your child in the Catholic Faith.

Sincerely,

Fr. Jeff Kemper  
Pastor

**SAINT JOHN THE BAPTIST SCHOOL  
HARRISON, OHIO**

**TUITION AND FEE SCHEDULE FOR 2018-2019 SCHOOL YEAR**

**PRE-SCHOOL - 8 SCHOOL REGISTRATION: January 28 - February 28, 2018**

**2018-2019 Registrations will not be accepted until families are current with their tuition as of January 31, 2018**

**K-8 Active Parishioner Rates**

\$3,640 One child  
\$6,850 Two children  
\$9,415 Three or more children

**K-8 Non-Active/Non Parishioner Rates**

\$6,165 One child  
\$11,585 Two children  
\$15,915 Three or more children

**Pre-Kindergarten Rates**

\$1,900 One child in pre-K (Active or Non-Active Parishioner)  
\$5,200 Active Parishioner one Pre-K & one child in K-8  
\$7,900 Active Parishioner one Pre-K & two or more in K-8  
  
\$7,565 Non-Active/Non Parishioner one Pre-K & one child in K-8  
\$12,235 Non-Active/Non Parishioner one Pre-K & two or more in K-8

**Preschool Rates**

\$1,350 3 year olds (2 days/week)  
\$1,685 4 year olds (3 days/week)

**PROCESSING FEE FOR MONTHLY PAYMENT OF TUITION:** \$50 (due with first payment)

**REGISTRATION FEES:**

January 29 – February 28, 2018: \$75/child; \$225/three or more children  
After February 28, 2018: \$150/child; \$450/three or more children

*Registration forms without the fee payment will not be accepted.*

*Registration fees will be waived if tuition is paid in full before February 28, 2018.*

**REFUND OF THE REGISTRATION FEE:**

The registration fee is non-refundable except in the following instances:

1. A family is moving out of parish.
2. In the case of applicants for financial aid, if the amount of financial aid granted is not adequate, the family will have two weeks after notification of the aid to request a full refund.

**FINANCIAL ASSISTANCE:** Financial assistance is only available for registered St. John the Baptist parishioners who met the 60% church attendance requirement, with students enrolled in our school in grades K-8. Tuition assistance is not available for pre-Kindergarten and preschool students. If you would like to apply for financial assistance, you will need to apply online with **FACTS Management**. Your online application will need to be completed no later the **April 15, 2018**. The link to apply online is <https://online.factsmtg.com/signin/3XBQ9>. There will be a \$28.00 fee to process your application that is due online. Please see the enclosed sheet for more information.

If you do not have access to complete an application online or for more information about financial aid, please contact Mike Newton in the parish office. 513-367-9086 ext. 211.

**PLEASE NOTE:** The number of classes in each grade will be determined by the number of students registered by **February 28, 2018**. Admission of students registered after that time will be determined by the availability of space.

# ST. JOHN THE BAPTIST CATHOLIC SCHOOL

## 2018-2019 TUITION PAYMENT PLAN

**PLEASE COMPLETE THIS FORM TO SELECT YOUR TUITION PAYMENT OPTION AND RETURN WITH YOUR REGISTRATION FORM.**

Parent's Name: (please print) \_\_\_\_\_

Address: \_\_\_\_\_ Home Telephone No.: \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Cell Telephone No: \_\_\_\_\_

Email: \_\_\_\_\_ Work Telephone No.: \_\_\_\_\_

Student:	Grade for 2018-2019	Student:	Grade for 2018-2019
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

1. **TUITION** - Tuition for the School Year is outlined on the Registration Fee and Tuition Schedule for 2018-2019 school year. Parent(s) hereby promise(s) and agrees to pay School Tuition.

**Tuition will be paid as follows (MUST CHECK ONE):**

- One-Payment Plan** - Parent will pay the Tuition in full with registration. If tuition is paid in full by February 28, 2018, the registration fees will be waived.
- Delayed One-Payment Plan** - Parent will pay the Tuition in full by July 1, 2018. No annual processing fee will be incurred with this option but registration fee will need to be paid.
- 10 Month Payment Plan** - Parent will pay monthly and comply with the monthly tuition payment plan established through St. John the Baptist School. **Payments will be due by the first day** of each month July 1, 2018 through April 1, 2019. You will be charged an annual processing fee of \$50.00 for the use of this option. The annual fee is due with your first payment. Payment books will be mailed to your home prior to the start of your payment plan. **Will you be using WeShare?** \_\_\_ Yes \_\_\_ No
- 12 Month Payment Plan** - Parent will pay monthly and comply with the monthly tuition payment plan established through St. John the Baptist School. **Payments will be due by the first day** of each month June 1, 2018 through May 1, 2019. You will be charged an annual processing fee of \$50.00 for the use of this option. The annual fee is due with your first payment. Payment books will be mailed to your home prior to the start of your payment plan. **Will you be using WeShare?** \_\_\_ Yes \_\_\_ No

2. **LATE FEES** - Tuition which is not paid by the 1st day of each month shall be assessed a \$15.00 late fee per late payment. If tuition is still delinquent at the time of registration for the next school year, the registration will not be processed.

3. **TUITION REDUCTIONS** - If Tuition Assistance is awarded by the School, then the Tuition described above will be adjusted proportionally in accordance with the payment plan chosen.

4. **ATTENDANCE AT MASS** - Families are expected to participate in Sunday Mass on a regular basis (minimum 60% of the Sundays) from February 1, 2018 through January 31, 2019. This is verified by putting your church envelope or a piece of paper with your name and address in the collection basket, or providing to the Parish office a signed bulletin from another church you attended. This will be evaluated periodically throughout the school year. Any family not meeting their obligation will be subject to paying the non-active parishioner tuition rate in the 2019-20 school year.

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Parent/Guardian)

\_\_\_\_\_  
(Parent's/Guardian's Name printed)

\_\_\_\_\_  
(Signature of Parent/Guardian)

\_\_\_\_\_  
(Parent's/Guardian's Name printed)

## REMINDER

### ACTIVE PARISHIONER TUITION RATE POLICY

The four criteria (all of which must be met) for receiving the active parishioner reduced rate of tuition or tuition assistance is:

- 1) **Registration as a member of St. John the Baptist Parish in Harrison**
- 2) **Participation in Sunday Mass at this parish on a regular basis (minimum of 60% of Sundays)**

*As stipulated in an October, 2016 letter sent to school families and included in the registration material for the 2017-18 school year, the determination of active vs non-active tuition rate will be based on attendance from February 1 through the following January 31. Therefore, the tuition rate for the 2018-19 school year will be determined by attendance from February 1, 2017 to January 31, 2018. In the case of families who will have children in St. Johns for the first time in the 2018-19 school year, they will be provided a one-year exemption from this requirement.*

*Attendance is verified by putting your church envelope or a piece of paper with your name and address in the collection basket. If no offering is included in the envelope, simply mark an "E" on it (for empty or electronic giving.) If you are visiting another parish, you can provide to the Parish office a signed bulletin from that church. Attendance will be evaluated periodically throughout the school year. Any family not meeting their obligation will be contacted.*

- 3) **Being as active in the life of the parish as possible**

*While this cannot be measured, it is expected that every family participate in parish events, either by offering time as a volunteer for individual or continuous activities and/or by participating in faith formation events in the parish.*

- 4) **Financially supporting the parish as best as you can afford.**

*There is not a set amount for this, nor does the parish assess each family; however, each family is expected to support the parish as best they can. The active parishioner tuition rate is dependent upon each family's financial support.*

If you have any questions or concerns, please contact Fr. Kemper at 513-367-9086 ext. 215, [jkemper@stjb.net](mailto:jkemper@stjb.net) or Mike Newton at 513-367-9086 ext. 211, [mnewton@stjb.net](mailto:mnewton@stjb.net) .

# Tuition Assistance Application Information through FACTS Tuition Management

FACTS Tuition Management will be conducting the financial need analysis for St. John the Baptist School families for the upcoming 2018-2019 school year that are applying for tuition assistance. Families applying for financial aid will need to complete an application online and submit the necessary supporting documentation to FACTS Grant & Aid Assessment by **April 15, 2018**. Applications will only be processed when all supporting documents are received by FACTS. Applicants can apply online with the FACTS link at <https://online.factsmgt.com/signin/3XBQ9>. If this is your first time applying for tuition assistance with FACTS, you will need to create a new account. There will be a \$28.00 fee to apply for tuition assistance that will need to be paid online to complete your application process. Families will be notified of tuition assistance awards by May 31, 2018.

If you have applied for tuition assistance at one of the high schools in the Archdiocese of Cincinnati, you will only need to list your child's name that is attending our school on that application and submit your 2017 tax returns. There will be no additional fee to apply for tuition assistance for our school.

Financial assistance is only available for registered St. John the Baptist parishioners who met the 60% church attendance requirement, with students enrolled in our school in grades K-8. Tuition assistance is not available for preschool students.

All tuition assistance applications will be handled through an online application this year. If you do not have access to apply on line, please contact our Business Manager, Mike Newton, [mnewton@stjb.net](mailto:mnewton@stjb.net) or 513-367-9086 ext. 211.

Once an online application has been completed, the following information will need to be sent to FACTS to complete the application process:

- Copies of your 2017 Federal tax forms including all supporting tax schedules
- Copies of your 2017 W-2 forms for both you and your spouse
- Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF

All supporting documentation can be uploaded in pdf format online.

Documentation can also be faxed to 866-315-9264 or mailed to the address below. **Please be sure to include the applicant ID on all faxed or mailed correspondence.**

FACTS Grant & Aid Assessment  
P.O. Box 82524  
Lincoln, NE 68501-2524

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 866-412-4637 or contact Mike Newton.

All information contained on the tuition assistance applications is kept strictly confidential.