



St. John the Baptist Catholic School-Preschool Registration

Parent or Guardian: Please Print and fill in ALL blanks.

Child's Name _____

Gender: M / F

Child's Birthdate: ____/____/20____

Today's Date ____/____/20____

Class Preference

3's Preschool

____ 3 year A.M. session
Mondays and Fridays
9:00-11:30

*Your child must be at least three on or before
September 30th to be in this class.

4's Preschool

____ 4 year A.M. session
Tuesdays, Wednesdays, Thursdays
9:00-11:30

*Your child must be at least four on or before
September 30th to be in this class.

Pre-K

____ 5 year P.M. session
Monday Friday
12:45-3:15

*Your child must be five on or before January 1st to be
in this class. The teacher will notify current preschool
students who may be exempt from this rule.

***If class sizes become too large, you will be notified, and your child will be placed on a waiting list**

Parent Information

Mother/Guardian

Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Home Phone () _____

Cell Phone () _____

Work Phone () _____

Occupation: _____

Workplace: _____

E-mail Address: _____

Lives with Child: Yes No

Father/Guardian

Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Home Phone () _____

Cell Phone () _____

Work Phone () _____

Occupation: _____

Workplace: _____

E-mail Address: _____

Lives with Child: Yes No

Family Information

(Please list siblings/others living in your household. Please Mark a star next to sibling(s) attending St. John the Baptist School)

Name

Age (If Sibling)

Relationship to Child

I release St. John the Baptist Preschool from any liability associated with activities my child will be involved in while attending.

Parent Signature _____

Date _____

Registration Fee (\$90) Paid- Check # _____ Not Paid

(Note: Your child is NOT registered until the registration fee is paid and ALL paperwork is received)



ST. JOHN
THE BAPTIST
CATHOLIC PARISH

509 Harrison Avenue
Harrison, OH 45030
513.367.9086

February 1, 2023

Dear Parents:

It is time to begin registration for the 2023-2024 school year. We are aligning registration with *Catholic Schools Week*, beginning on **February 1, 2023**. Registrations provided to us by **February 28, 2023** will obtain a lower registration fee. We know that class size is important to you as parents. After registration forms are in on February 28, we will be able to determine the number of students registered in each grade and then determine the number of classes at each grade level. Registering by February 28 is important as there are no guarantees of space availability after that, including for current students. An important note relative to registration:

2023/24 registration will not be finalized until family is current with 2022/23 tuition as of January 31, 2023

The Parish Finance Committee has recommended increasing Pre-K-8 tuition for next school year by 4-7%, which ranges from \$190-\$270 per in-parish Pre-K-8 student depending on the number of children that are enrolled per family. The increase for preschool will be 4-6%. These increases are based on a detailed analysis of the future cost of operating our school, including the current inflationary environment everyone is dealing with, and targeted levels of the amount the church subsidizes the school. There will also be small increases in registration and processing fees. A credit card fee will continue to be charged for both tuition and Before & After School Care program payments to more directly tie to our third-party expenses. Tuition levels will be contingent on parents reviewing and signing the Tuition Subsidy Covenant included in the registration material.

As a means to help families budget for school tuition, tuition can be paid in full or over 10 or 12 months (9 months for Preschool 3 and Preschool 4). A tuition payment plan form is included with the registration packet that will allow parents to choose their payment option. Tuition payment booklets will be mailed to you if you choose to pay monthly. Paying the tuition in full by February 28, 2023 will waive the registration and processing fees.

We will continue to set aside some of each student's tuition to fund school technology (\$60 in 2023/24). With the continued advancement in technology, we plan to use the funds to better serve our students in the next school year, and for years to come.

If you would like to apply for St. John's financial assistance, you will need to apply online with FACTS Management. Your online application will need to be completed no later than **April 17, 2023**. Please see the enclosed sheet for more information. For additional information about financial aid, please contact Mike Newton in the parish office at mnewton@stjb.net or 513-367-9086 ext. 213.

We look forward to the new school year and the opportunity to assist you in the formation of your child in the Catholic Faith.

Sincerely,

Fr. Paul Ruwe, Pastor



St. John the Baptist Catholic School

February 1, 2023

Dear Parents,

St. John's is committed to providing an excellent, faith-based education to our students. Our alumni consist of over 40 high school valedictorians and salutatorians, and, on average, over 90% of St. John students achieve honor status in high school. We offer a program for students identified as being cognitively gifted. St. John students consistently rank in the top 25% in the nation for academic performance on their standardized tests. We also benefit from partnering with OptimAll Learning and the Jon Peterson Scholarship to better meet the needs of our students with learning disabilities by staffing two intervention specialists, an occupational therapist, a speech- language pathologist,, a Title I Reading teacher, a school psychologist and school counselor. St. John's is also an EdChoice Scholarship provider. We offer a Before and After Care Program for families in need of this service. We are continually seeking ways to improve our school programming and instruction. Our students participate in multiple community service activities by living the words of the Gospel.

We offer many after school extracurriculars for our students to participate in. Our Athletic program has a wide range of sports to choose from. We have a Fine Arts program as well as offering opportunities for students to participate in Student Council, Service Club, Art Club and many more! No matter your child's interest, there is something here for them at St. John's!

As we begin registration for the 2023-2024 school year, please refer to Father Ruwe's letter regarding registration, tuition, and financial assistance. Below you will find a checklist of items that need to be completed in order for a student's registration to be accepted for the 2023-2024 school year.

Registration Checklist

- _____ Completed online registration through OptionC.
- _____ Preschool students (3, 4, and 5 year olds): Completed preschool registration form.
- _____ Tuition Payment Plan form is completed and returned.
- _____ Registration fee is paid.
- _____ Tuition subsidy form signed and returned.
- _____ Copy of birth certificate is received. (NEW students preschool-8th grade)
- _____ Copy of baptismal certificate is received. (NEW students preschool-8th grade, unless baptized at St. John's)
- _____ *Southwest Bus Transportation Request, if applicable
- _____ *Before & After School Care Registration, if applicable

Additional Paperwork for New Students (Preschool-8th grade)

- _____ *Health History Form
- _____ *Physical Examination Form
- _____ *Immunization Report
- _____ *Transfer of Records Request, if applicable

***Additional Forms are available at sjbharrison.org or you may contact the School Office**

We look forward to the new school year and the opportunity to assist you in the formation of your child in the Catholic Faith. Please feel free to contact me with any questions or concerns at herrmann_n@sjbharrison.org or 513-367-6826.

Blessings,

Mrs. Nicole Herrmann

508 PARK AVENUE – HARRISON, OH 45030 – (513) 367-6826



St. John the Baptist Catholic School

TUITION AND FEE SCHEDULE FOR 2023-2024 SCHOOL YEAR

PRESCHOOL - 8 SCHOOL REGISTRATION: February 1 - 28, 2023

Registrations will not be finalized until families are current with their tuition as of January 31, 2023

K-8 Active Parishioner Rates

\$4,320 One child
\$8,250 Two children
\$11,795 Three or more children

K-8 Non-Active/Non-Parishioner Rates

\$7,315 One child
\$13,970 Two children
\$19,965 Three or more children

Pre-Kindergarten Active Parishioner Rates

\$2,285 One child in Pre-K
\$6,305 One Pre-K & one child in K-8
\$9,940 One Pre-K & two or more in K-8

Pre-Kindergarten Non-Active/Non-Parishioner Rates

\$2,570 One child in Pre-K
\$9,440 One Pre-K & one child in K-8
\$15,650 One Pre-K & two or more in K-8

Preschool Active Parishioner Rates

\$1,630 3 year olds (2 days/week)
\$2,120 4 year olds (3 days/week)

Preschool Non-Active/Non-Parishioner Rates

\$1,830 3 year olds (2 days/week)
\$2,380 4 year olds (3 days/week)

REGISTRATION FEES:

February 1 - 28, 2023:	\$90/child; \$270/three or more children
After February 28, 2023:	\$180/child; \$540/three or more children
	New Families Only: \$90/child; \$270/three or more children

Registration forms without the registration fee payment will not be accepted.

Registration fees will be waived if tuition is paid in full by February 28, 2023.

PROCESSING FEE FOR MONTHLY PAYMENT OF TUITION: \$65 (due with first payment)

REFUND OF THE REGISTRATION FEE:

The registration fee is non-refundable except in the following instances:

1. A family is moving out of parish.
2. In the case of applicants for financial aid, if the amount of financial aid granted is not adequate, the family will have two weeks after notification of the aid to request a full refund.
3. The class does not have adequate space for students.

Note: If a student is withdrawn and tuition has been paid in full without a registration fee paid, \$90 will be deducted from tuition refund.

CREDIT CARD USAGE: A 3% charge will occur on all tuition and Before & After School Care payments made using a credit or debit card. No fee will be charged for payments from a checking or savings account, nor will a fee be charged if a card is used for registration or processing fees.

FINANCIAL ASSISTANCE: St. John the Baptist financial assistance is only available for registered St. John's parishioners enrolled in our school in grades K-8. If you would like to apply for financial assistance, you will need to apply online with **FACTS Management**. Your online application will need to be completed no later than **April 17, 2023**. The link to apply online is <https://online.factsmtg.com/signin/3XBQ9>. The same application process is used to apply for aid from the Catholic Education Foundation, with the deadline for that program being February 3, 2023. A family who requests aid from St. Johns but does not apply in a timely fashion with the Catholic Education Foundation will risk receiving a lower level of aid from St. Johns. If you do not have access to complete an application online or for more information about financial aid, please contact Mike Newton in the parish office. 513-367-9086 ext. 213.

PLEASE NOTE: The number of classes in each grade will be determined by the number of students registered by **February 28, 2023**. Admission of students registered after that time will be determined by the availability of space.



St. John the Baptist Catholic School

2023/2024 Tuition Payment Plan (Page 1 of 2)

Please complete both sides of this form to select your tuition payment option and return it along with the completed *Tuition Subsidy Covenant*. Registration is NOT complete until ALL these forms are signed, Enrollment in Option C is completed, and Registration Fees (Waived if choosing One-Payment Plan) are paid. Also, Birth Certificates and Baptismal Certificates are required for ALL NEW students. Please Print:

Student(s) Name(s): _____ Grade for 2023/2024 _____

Student(s) Name(s): _____ Grade for 2023/2024 _____

Student(s) Name(s): _____ Grade for 2023/2024 _____

Student(s) Name(s): _____ Grade for 2023/2024 _____

Parent's Name(s): _____

Address: _____ Home Phone: _____

City, State, Zip: _____ Cell Phone: _____

Primary Email: _____ Work Phone: _____

1. **TUITION:** Tuition for the School Year is outlined on the Tuition and Fee Schedule for 2023/2024 School Year. Parent(s) hereby promise and agree to pay School Tuition.

Tuition will be paid as follows (MUST CHECK ONE)

- ☐ **One-Payment Plan:** Parent will pay the Tuition in full with registration. If Tuition is paid in full by February 28, 2023, the registration fee will be waived. NOTE: If a student is withdrawn and tuition had been paid in full without a registration fee paid, \$90 will be deducted from the tuition refund.
- ☐ **Delayed One-Payment Plan:** Parent will pay Tuition in full by July 1, 2023. No Annual Processing Fee will be incurred with this option but the Registration Fee will need to be paid.
- ☐ **9 Month Payment Plan (Preschool 3 & 4 Only):** Parent will pay monthly and comply with the monthly tuition payment plan established through St. John the Baptist School. **Payments will be due by the first day of each month September 1, 2023 through May 1, 2024.** You will be charged an annual processing fee of \$65 for the use of this option. The annual fee is due with your first payment. Payment books will be mailed to your home prior to the start of your payment plan.
Will you be using WeShare to make payments online? ____ Yes ____ No
- ☐ **10 Month Payment Plan (PreK-8 Only):** Parent will pay monthly and comply with the monthly tuition payment plan established through St John the Baptist School. **Payments will be due by the first day of each month July 1, 2023 through April 1, 2024.** You will be charged an annual processing fee of \$65 for the use of this option. The annual fee is due with your first payment. Payment books will be mailed to your home prior to the start of your payment plan.
Will you be using WeShare to make payments online? ____ Yes ____ No
- ☐ **12 Month Payment Plan (PreK-8 Only):** Parent will pay monthly and comply with the monthly tuition payment plan established through St John the Baptist School. **Payments will be due by the first day of each month June 1, 2023 through May 1, 2024.** You will be charged an annual processing fee of \$65 for the use of this option. The annual fee is due with your first payment. Payment books will be mailed to your home prior to the start of your payment plan.
Will you be using WeShare to make payments online? ____ Yes ____ No

(Complete & Sign Page 2 of this Form)



St. John the Baptist Catholic School

2023/2024 Tuition Payment Plan (Page 2 of 2)

2. **Late Fee:** Tuition which is not paid by the first day of each month shall be assessed a late fee per late payment. The monthly late fee will be \$15 for accounts with a delinquent balance of under \$1,500 and \$30 for those accounts delinquent \$1,500 or more. If tuition is still delinquent at the time of registration for the next school year, the registration will not be finalized.
3. **Tuition Reductions:** If Financial Assistance is awarded by the School or by the Catholic Education Foundation, then the Tuition described above will be adjusted proportionally in accordance with the payment plan chosen.
4. **Credit Card Fee:** A 3% charge will occur on all Tuition and Before & After School Care payments made using a credit or debit card. If a credit card is used to pay the Registration or Processing Fees, there will be no charge for that credit card use.
5. **Withdrawal:** If a student is withdrawn prior to the start of the school year, a full tuition refund will be provided. If the student is withdrawn after school begins but before January 1, 2024, a 50% refund will be provided. If a student is withdrawn any time on or after January 1, 2024, no refund will occur. Registration or Processing Fees will not be refunded if a student is withdrawn after the school year begins (and only refunded prior to school starting in the instances outlined in the Tuition and Fee Schedule).

Parent Signature

Parent Signature

Parent Printed Name

Parent Printed Name

Date: _____



St. John the Baptist Catholic School

Tuition Subsidy Covenant

The Catholic Church has always recognized that the first teachers of their child(ren) in the ways of faith are parents. Statistics show that children who grow up in a family which regularly participates in the life of the parish are significantly more likely to continue to practice the faith as adults.

St. John the Baptist Parish exists first and foremost to gather the Catholic faithful through the preaching of the Gospel of Jesus Christ and celebration of the Sacraments, especially the Holy Eucharist. St. John the Baptist Parish School exists first and foremost to assist parents in the holistic formation of their children in the Catholic faith. Integral to life of the Catholic faith is physical attendance and participation in Sunday Mass in which we are drawn into the life of Christ more deeply by hearing the Word of God and sharing in the Eucharist. In fact, St. John the Baptist Parish is so committed to assisting parents in the faith development of children that the parish subsidizes 45% of the total tuition expense of each student. It is reasonable for those whose generosity provides this resource to expect that parents earnestly take this responsibility to actively live the faith, including regular participation in Sunday Mass as well as growing in the faith through participation in parish activities.

Parents who wish to receive the active parishioner tuition subsidy are expected to commit themselves to strive to attend Mass every Sunday (unless there is serious reason for missing it) and to participate in the life of the parish in other ways as they are able, in light of the commitment before God that they signed at preparation for marriage, orally promised when they married, and recommitted themselves to when their child was baptized to actively raise their child in the Catholic Faith.

Parents who wish to have their child(ren) attend St. John's without renewing their commitment to practicing the Catholic faith at home are welcome to send their child(ren) to our school, but do not qualify for the subsidy which is intended for families who make the commitment to raise their children in the Catholic faith. We rely on the integrity and honesty of those who apply for the subsidy to be faithful to the commitment they made in the past and renew for this year. We will not be recording attendance. One's commitment in the sight of God should suffice.

New Students Only: To qualify for the subsidy, a baptismal certificate from a Catholic Church or a certificate of full communion with the Catholic Church must be submitted with the application the first year of attendance.

_____ My Child(ren) was Baptized at St John's, Harrison _____ *My Child(ren) was Baptized at another parish

*Must include a copy of Baptismal Certificate/Certificate of Full Communion first year of attendance

Commitment to the Practice of the Catholic Faith

In accepting the active parishioner subsidy, I renew the commitment I made when I married and at the time of my/our child's baptism, to raise them in the practice of the faith. I understand that this includes weekly attendance and participation in Sunday Mass, unless there is a serious reason to be absent.

Must Check Only One And Sign & Date

☐ **I make this commitment before God and for the good of my/our family.**

☐ **I am not a registered Catholic nor a parishioner and understand I will not be eligible for the subsidy.**

Parent Signature

Parent Signature

Parent Printed Name

Parent Printed Name

Date: _____



St. John the Baptist Catholic School

Dear Parents,

St. John's has been an EdChoice Scholarship provider for many years.

The EdChoice scholarship has been available since 2005 and expanded in 2013. It provides students from designated public schools who are deemed underperforming, the opportunity to attend participating chartered nonpublic schools. These are referred to as EdChoice Traditional Scholarships. The program expansion in 2013 provided low income students the same opportunity. These are referred to as EdChoice Expansion Scholarships. The scholarship pays up to \$5,500 for grades K-8. The student's resident public-school district funding supports the program. An appropriation in the state budget finances the expansion of the program to low income families.

Since none of the Southwest Local School District schools are currently on the list from ODE of underperforming schools; none of our new or current students are eligible for this scholarship. Although, new and current students are eligible for the EdChoice Expansion scholarship which is based on income.

The EdChoice Expansion scholarship allows for current and new students (Kindergarten-8th grade) of St. John's who qualify to apply for a tuition scholarship for the 2023-2024 school year. The initial income qualifications for 2023-2024 school have not been released yet, but they will be similar 2022-2023 guidelines. Below is the income qualification chart for the 2022-2023 school year. If you believe you qualify and/or have questions about the EdChoice Expansion scholarship for the 2023-2024 school year, please contact me. There is only a certain amount of funds set aside for this scholarship. There is no guarantee that a scholarship will be awarded. The application period begins in February.

Blessings,

Mrs. Nicole Herrmann

2022-2023 Income Verification Form

Number in Household	Gross Annual Amount (200%)	Gross Annual Amount (250%)
1	\$27,180	\$33,975
2	\$36,620	\$45,775
3	\$46,060	\$57,575
4	\$55,500	\$69,375
5	\$64,940	\$81,175
6	\$74,380	\$92,975
7	\$83,820	\$104,775
8	\$93,260	\$116,575
For each additional person add:	\$9,440	\$11,800



St. John the Baptist Catholic School

ACTIVE PARISHIONER TUITION RATE POLICY

The five criteria (all of which must be met) for receiving the active parishioner reduced rate of tuition or financial assistance is:

- 1. Registration as a member of St. John the Baptist Parish in Harrison**
- 2. Submitting baptismal certificate**

Submitting a baptismal certificate from a Catholic Church or a certificate of full communion with the Catholic Church, with the application for the first year of attendance (unless child was baptized at St. John's, Harrison, Ohio)

- 3. Committing themselves to strive to attend Mass every Sunday**

While the determination of active versus non-active status will not be measured by specific attendance at mass, all families are required to make a formal commitment to practice the Catholic faith by signing the Tuition Subsidy Covenant document included with the registration material.

- 4. Being as active in the life of the parish**

While this cannot be measured, it is expected that every family participate in parish events, either by offering time as a volunteer for individual or continuous activities and/or by participating in faith formation events in the parish.

- 5. Financially supporting the parish**

There is not a set amount for this, nor does the parish assess each family; however, each family is expected to support the parish as best they can. The active parishioner tuition rate is dependent upon each family's financial support.

If you have any questions or concerns, please contact Fr. Ruwe at 513-367-9086 ext. 215, pruwe@stjb.net or Mike Newton at 513-367-9086 ext. 213, mnewton@stjb.net.



St. John the Baptist Catholic School

Tuition Assistance Application Information

FACTS Tuition Management will be conducting the financial need analysis for St. John the Baptist School families that are applying for tuition assistance for the upcoming 2023-2024 school year. Families applying for financial aid will need to complete an application online and submit the necessary supporting documentation to FACTS Grant & Aid Assessment by **April 17, 2023**. Applications will only be processed when all supporting documents are received by FACTS. The program requires 2022 tax returns. Applicants can apply online with the FACTS link at <https://online.factsmgt.com/signin/3XBQ9>. If this is your first time applying for tuition assistance with FACTS, you will need to create a new account. There will be a \$35.00 fee to apply for tuition assistance that will need to be paid online to complete your application process. Families will be notified of tuition assistance awards by May 31, 2023.

Another source of potential financial aid is through the Archdiocese's Catholic Education Foundation, with the deadline for that program being February 3, 2023. This program requires only 2021 tax returns. A family who requests aid from St. John the Baptist but does not apply in a timely fashion with the Catholic Education Foundation will risk receiving a lower level of aid from St. Johns. More details about this aid can be found at www.CatholicBestChoice.org.

If you have applied for tuition assistance at one of the high schools in the Archdiocese of Cincinnati, you will only need to list your child's name that is attending our school on that application and submit your 2022 tax returns. There will be no additional fee to apply for tuition assistance for our school.

Financial assistance is only available for registered St. John the Baptist parishioners who have signed the Active Parishioner Tuition Subsidy document, with students enrolled in our school in grades K-8. Tuition assistance is not available for preschool or pre-Kindergarten students. Also, if a family receives funds from the EdChoice program, no additional financial aid will be needed.

All tuition assistance applications will be handled through an online application. If you do not have access to apply online, please contact our Business Manager, Mike Newton, mnewton@stjb.net or 513-367-9086 ext. 213.

Once an online application has been completed, the following information will need to be sent to FACTS to complete the application process:

- Copies of your 2022 Federal tax forms including all supporting tax schedules
- Copies of your 2022 W-2 forms for both you and your spouse
- Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF

All supporting documentation can be uploaded online in pdf format.

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 866-315-9262 or contact Mike Newton.

All information contained on the tuition assistance applications is kept strictly confidential.