

St. John the Baptist PTC Meeting Minutes

Thursday, November 18, 2021, 7:00 PM

PTC Zoom/In Person Meeting

Meeting was called to order 7:00pm, followed by opening prayer

Prior Minutes

October minutes - Motion to approve by Melissa Wood, second by Ms. Walter

Principal's Report: Mrs. Herrmann

- New website is in progress and expected to be built/handed over soon
- Thanksgiving Mass is Tuesday, 11/23
- Coat Drive for St. Vincent de Paul is ongoing through the end of the month. Donations can be made in barrels in both buildings and will benefit our local Harrison community
- Info for the Sr. Rose Raffle is coming home in Friday folders
- The Christmas play for 1st and 3rd grades is scheduled for 12/15
- Thanksgiving break is November 24-November 26

Treasurer Report: Lindsay Bybee

- No news to report; October report will be available in December

Follow Up Business:

- Deck the Doors - campaign has earned \$1400 in profit and there are less than 10 items left to sell. Remaining items can be picked up from this weekend's masses, and a table will be set up to sell the remaining items. Flyers will be available after Mass and will be posted to Facebook with instructions on how to order online
- Santa Shop - scheduled for 12/7-12/10. Pre-wrap event is Sunday, 12/5 from 1-4pm, and setup will begin afterwards. The teacher sign-up sheet is in the office. Slots will run for 45 minutes this year. Signup Genius will be worked on next week and volunteers contacted sometime around Thanksgiving break. This is Tera's last year; a new shopkeeper is still needed for next year
- Christmas Cookie Kits - info is coming home in Friday folders tomorrow. There will be 2 options this year. Orders are due by Friday, 12/3 and volunteer drivers will be contacted after orders close to have a better idea of how to run routes
- Uniform Swap - collection bins are out at each building. Will possibly select a week each month to have them out to continue collecting for a summer sale before school starts next year
- Book Fair - scheduled the week of 3/27. The goal is for Micki to co-chair with a volunteer who will run it next year. Ericka Frederick is checking schedule as possible co-chair

- Jaguar Mascot - "Johnny Jaguar" has arrived and will make his debut on 11/23 during morning drop-off. After Mass, Johnny will stop in each classroom to explain the new Johnny Jaguar Award. This is a reward 1 class per month will earn for model behavior in the hallway, cleaning up after themselves in the cafeteria, etc. The winning class will be drawn with ROAR winners, and will earn an extra recess. The award will begin in December. He may potentially make an appearance at the Christmas parade. Mrs. Herrmann will discuss the potential for 8th grade students to take turns in the suit
- Parish Turkey Dinner - thank you volunteers for your response to the PTC's call to help, between donating/preparing food items to volunteering time the day of the event. The event coordinators were very pleased with the response. The dinner sold 1011 meals in record time

Items for Voting:

- New Laminator - upgraded version of our current laminator to replace the 17-year-old model. Motion for \$3000 to buy new laminator made by Mrs. Post, 2nd by Mrs. Dean – PASSED with 15 votes via paper/pencil/Zoom ballot

Current Business:

- Day of Service - "Give Back Day" discussed for this Spring, where families can donate their time and talents to the school for maintenance/landscaping projects that need attention. Ideas will be collected from school faculty/staff prior to the event. The event will post in the church bulletin to solicit extra support from parishioners
- PTC Out of Uniform allocations - please bring ideas for specific projects the money collected for the PTC out of uniform day can be allocated
- Open House is back to normal in person this year and is scheduled for 1/30 from 12:30-2:30pm. Volunteers will be needed for setup/breakdown, as well as at the registration table in the gym during the event. Johnny Jaguar is expected to make an appearance
- Catholic Schools Week will be planned in December and will take place 1/31-2/4. Parent volunteers are requested to cover lunch/recess on Teacher Appreciation Day on Thursday, 2/3
- Festival is scheduled for 6/24-6/25. The Jaguar Jungle needs a new coordinator and volunteers. The parish is looking into working with the liquor board to redraw alcohol boundaries to include the Jaguar Jungle area
- The request for interest/help with the Christmas parade was very low. Mrs. Herrmann will send survey due by Tuesday, 11/23 to solicit families willing to walk with Johnny Jaguar and hand out candy canes with information about Open House attached. If there doesn't appear to be a large showing of support, we will revisit for next year and plan earlier
- 2nd Quarter Teacher Appreciation Luncheon is 12/16 and will be a Skyline bar

- Reminder: please submit Christmas Cards for the school bulletin board for Open House
- Church bulletin ideas needed; must be submitted to Melissa Wood no later than 10 days in advance. Suggestions made include 2nd grade First Reconciliation, grades 3-8 attending Confession 12/14, Christmas play, Johnny Jaguar intro, Santa Shop
- Parents are permitted to volunteer in classrooms if teachers request it
- Cafeteria still needs help - 3 volunteers per day are preferred. Must be SafeParish compliant. Arrangements can be made with Linda Hebauf by phone if available more sparingly
- Scrips for both the teachers and the parish will need new coordinators. Lindsay Bybee will work with Shelley Haverbush to take over for the teachers
- Suggestion made to collect a description of requirements for each position needing chairpersons for PTC events to disseminate to parents in an attempt to bring in fresh volunteers
- Gift card winners for meeting attendance: Ms. Walter and Ashley Auberger
- No meeting in December; next meeting is Thursday, January 20th

Motion to end the meeting – Ms. Walter, 2nd Mrs. Post

Attendance for the PTC meeting was 20 people

Respectfully submitted,

Carrie Howell,

Secretary St. John PTC

Next scheduled Zoom/in person meeting

Thursday, January 20, 2022, 7:00 PM

Attendants - Auberger, Bibee, Bybee, DiPuccio, Frederick, Frey, Green, Haverbush, Herrmann, Hines, Howell, Huddleston, Paul, Post, Ritter, Roesener, Schneider, Smith, Walter, Wood