



Saint John the Baptist Catholic Church
509 Harrison Avenue
Harrison, Ohio 45030
513-367-9086

January 27, 2019

Dear Parents:

It is time to begin registration for the 2019-2020 school year. We are aligning registration with *Catholic Schools Week*, beginning on **January 27, 2019**. Registrations provided to us by **February 28, 2019** will obtain a lower registration fee. We know that class size is important to you as parents. After registration forms are in on February 28th, we will be able to determine the number of students registered in each grade and then determine the number of classes at each grade level. Registering by February 28 is important as there are no guarantees of space availability after that, including for current students. An important note relative to registration:

2019-2020 registrations will not be accepted until families are current with this year's tuition as of January 31, 2019

Our staff and administration have made a commitment to provide the best education for your child. Our alumni consist of over 40 high school valedictorians and salutatorians, and, on average, over 90% of St. John students achieve honor status in high school. We are using auxiliary funds to provide each sixth through eighth grade student with their own Chrome book device. We also offer a program for students identified as being cognitively gifted. St. John students consistently rank in the top 25% in the nation for academic performance on their standardized tests. We have benefited from the Jon Peterson scholarships to better meet the needs of our students with physical, speech, and learning challenges, and we continually seek ways to improve our school programming and instruction. Our students participate in multiple community service activities, living the words of the Gospel.

The Parish Finance Council has recommended increasing K-8 tuition for next school year by 3.00%, which ranges from \$95.00-\$110.00 per in-parish K-8 student depending on the number of children that are enrolled per family. The increases for preschool and Pre-Kindergarten will range from 3.29%–3.70%. These increases are based on a detailed analysis of the future cost of operating our school. We have kept all registration and processing fees the same as the last few years. A new charge for the upcoming year will be a 2% fee charged on all tuition payments that are made with a credit or debit card. This fee will pay for some but not all of our card processing fees.

As a means to help families budget for school tuition, tuition can be paid in full or over 10 or 12 months. A tuition payment plan form is included with the registration packet that will allow parents to choose their payment option. Tuition payment booklets will be mailed to you if you choose to pay monthly. Paying the tuition in full by February 28 will waive the registration and processing fees.

We will continue to set aside \$55.00 of each student's tuition to fund school technology. With the continued advancement in technology, we plan to use the funds to better serve our students in the next school year, and for years to come.

If you would like to apply for St. John's financial assistance, you will need to apply online with FACTS Management. Your online application will need to be completed no later than **April 15, 2019**. Please see the enclosed sheet for more information. For additional information about financial aid, please contact Mike Newton in the parish office at mnewton@stjb.net or 513-367-9086 ext. 211.

We look forward to the new school year and the opportunity to assist you in the formation of your child in the Catholic Faith.

Sincerely,

Fr. Jeff Kemper
Pastor

**SAINT JOHN THE BAPTIST SCHOOL
HARRISON, OHIO**

TUITION AND FEE SCHEDULE FOR 2019-2020 SCHOOL YEAR

PRE-SCHOOL - 8 SCHOOL REGISTRATION: January 27 - February 28, 2019

2019-2020 Registrations will not be accepted until families are current with their tuition as of January 31, 2019

K-8 Active Parishioner Rates

\$3,750 One child
\$7,060 Two children
\$9,700 Three or more children

K-8 Non-Active/Non Parishioner Rates

\$6,350 One child
\$11,935 Two children
\$16,400 Three or more children

Pre-Kindergarten Rates

\$1,965 One child in pre-K (Active or Non-Active Parishioner)
\$5,380 Active Parishioner one Pre-K & one child in K-8
\$8,160 Active Parishioner one Pre-K & two or more in K-8

\$7,825 Non-Active/Non Parishioner one Pre-K & one child in K-8
\$12,650 Non-Active/Non Parishioner one Pre-K & two or more in K-8

Preschool Rates

\$1,400 3 year olds (2 days/week)
\$1,745 4 year olds (3 days/week)

PROCESSING FEE FOR MONTHLY PAYMENT OF TUITION: \$50 (due with first payment)

REGISTRATION FEES:

January 27 – February 28, 2019: \$75/child; \$225/three or more children
After February 28, 2019: \$150/child; \$450/three or more children

*Registration forms without the fee payment will not be accepted.
Registration fees will be waived if tuition is paid in full before February 28, 2019.*

REFUND OF THE REGISTRATION FEE:

The registration fee is non-refundable except in the following instances:

1. A family is moving out of parish.
2. In the case of applicants for financial aid, if the amount of financial aid granted is not adequate, the family will have two weeks after notification of the aid to request a full refund.

CREDIT CARD USAGE: A 2% charge will occur on all tuition payments made using a credit or debit card. No fee will be charged if card used for registration or processing fees.

FINANCIAL ASSISTANCE: St. John the Baptist financial assistance is only available for registered St. John's parishioners who met the 60% church attendance requirement, with students enrolled in our school in grades K-8. If you would like to apply for financial assistance, you will need to apply online with **FACTS Management**. Your online application will need to be completed no later the **April 15, 2019**. The link to apply online is <https://online.factsmgt.com/signin/3XBQ9>. There will be a \$30.00 fee to process your application that is due online. If you do not have access to complete an application online or for more information about financial aid, please contact Mike Newton in the parish office. 513-367-9086 ext. 211.

PLEASE NOTE: The number of classes in each grade will be determined by the number of students registered by **February 28, 2019**. Admission of students registered after that time will be determined by the availability of space.

ST. JOHN THE BAPTIST CATHOLIC SCHOOL

2019-2020 TUITION PAYMENT PLAN

PLEASE COMPLETE THIS FORM TO SELECT YOUR TUITION PAYMENT OPTION AND RETURN WITH YOUR REGISTRATION FORM.

Parent's Name: (please print) _____

Address: _____ Home Telephone No.: _____

City, State, Zip _____ Cell Telephone No: _____

Email: _____ Work Telephone No.: _____

Student:	Grade for 2019-2020	Student:	Grade for 2019-2020
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

1. **TUITION** - Tuition for the School Year is outlined on the Tuition and Fee Schedule for 2019-2020 school year. Parent(s) hereby promise(s) and agrees to pay School Tuition.

Tuition will be paid as follows (**MUST CHECK ONE**):

One-Payment Plan - Parent will pay the Tuition in full with registration. If tuition is paid in full by February 28, 2019, the registration fees will be waived.

Delayed One-Payment Plan - Parent will pay the Tuition in full by July 1, 2019. No annual processing fee will be incurred with this option but registration fee will need to be paid.

10 Month Payment Plan - Parent will pay monthly and comply with the monthly tuition payment plan established through St. John the Baptist School. **Payments will be due by the first day** of each month July 1, 2019 through April 1, 2020. You will be charged an annual processing fee of \$50.00 for the use of this option. The annual fee is due with your first payment. Payment books will be mailed to your home prior to the start of your payment plan. **Will you be using WeShare to make payments?** ___ Yes ___ No

12 Month Payment Plan - Parent will pay monthly and comply with the monthly tuition payment plan established through St. John the Baptist School. **Payments will be due by the first day** of each month June 1, 2019 through May 1, 2020. You will be charged an annual processing fee of \$50.00 for the use of this option. The annual fee is due with your first payment. Payment books will be mailed to your home prior to the start of your payment plan. **Will you be using WeShare to make payments?** ___ Yes ___ No

2. **LATE FEE** - Tuition which is not paid by the 1st day of each month shall be assessed a \$15.00 late fee per late payment. If tuition is still delinquent at the time of registration for the next school year, the registration will not be processed.

3. **TUITION REDUCTIONS** - If Financial Assistance is awarded by the School or by the Catholic Education Foundation, then the Tuition described above will be adjusted proportionally in accordance with the payment plan chosen.

4. **CREDIT CARD FEE** - A 2% charge will occur on all tuition payments made using a credit or debit card. If a credit card is used to pay the registration or processing fee, there will be no charge for that credit card use.

4. **ATTENDANCE AT MASS** - Families are expected to participate in Sunday Mass on a regular basis (minimum 60% of the Sundays) from February 1, 2019 through January 31, 2020. This is verified by putting your church envelope or a piece of paper with your name and address in the collection basket, or providing to the Parish office a signed bulletin from another catholic church you attended (signed by a parent not the church priest). This will be evaluated periodically throughout the school year. Any family not meeting their obligation will be subject to paying the non-active parishioner tuition rate in the 2020-21 school year.

Date: _____

(Signature of Parent/Guardian)

(Parent's/Guardian's Name printed)

(Signature of Parent/Guardian)

(Parent's/Guardian's Name printed)

REMINDER

ACTIVE PARISHIONER TUITION RATE POLICY

The four criteria (all of which must be met) for receiving the active parishioner reduced rate of tuition or financial assistance is:

- 1) Registration as a member of St. John the Baptist Parish in Harrison**
- 2) Participation in Sunday Mass at this parish on a regular basis (minimum of 60% of Sundays)**

As stipulated in the registration material for the 2018-19 school year, the determination of active vs non-active tuition rate will be based on attendance from February 1 through the following January 31. Therefore, the tuition rate for the 2019-20 school year will be determined by attendance from February 1, 2018 to January 31, 2019. In the case of families who will have children in St. John's for the first time in the 2019-20 school year, they will be provided a one-year exemption from this requirement.

Attendance is verified by putting your church envelope or a piece of paper with your name and address in the collection basket. If no offering is included in the envelope, simply mark an "E" on it (for empty or electronic giving.) If you are visiting another catholic church, you can provide to the Parish office a signed bulletin from that church (signed by a parent, not the church priest). A bulletin copy from the internet will not be accepted. Attendance will be evaluated periodically throughout the school year. Any family not meeting their obligation will be notified mid-year and in early February during the registration period.

- 3) Being as active in the life of the parish as possible**

While this cannot be measured, it is expected that every family participate in parish events, either by offering time as a volunteer for individual or continuous activities and/or by participating in faith formation events in the parish.

- 4) Financially supporting the parish as best as you can afford.**

There is not a set amount for this, nor does the parish assess each family; however, each family is expected to support the parish as best they can. The active parishioner tuition rate is dependent upon each family's financial support.

If you have any questions or concerns, please contact Fr. Kemper at 513-367-9086 ext. 215, jkemper@stjb.net or Mike Newton at 513-367-9086 ext. 211, mnewton@stjb.net .

Tuition Assistance Application Information

Through FACTS Tuition Management

FACTS Tuition Management will be conducting the financial need analysis for St. John the Baptist School families for the upcoming 2019-2020 school year that are applying for tuition assistance. Families applying for financial aid will need to complete an application online and submit the necessary supporting documentation to FACTS Grant & Aid Assessment by **April 15, 2019**. Applications will only be processed when all supporting documents are received by FACTS. Applicants can apply online with the FACTS link at <https://online.factsmgt.com/signin/3XBQ9>. If this is your first time applying for tuition assistance with FACTS, you will need to create a new account. There will be a \$30.00 fee to apply for tuition assistance that will need to be paid online to complete your application process. Families will be notified of tuition assistance awards by May 31, 2019.

If you have applied for tuition assistance at one of the high schools in the Archdiocese of Cincinnati, you will only need to list your child's name that is attending our school on that application and submit your 2018 tax returns. There will be no additional fee to apply for tuition assistance for our school.

Financial assistance is only available for registered St. John the Baptist parishioners who met the 60% church attendance requirement, with students enrolled in our school in grades K-8. Tuition assistance is not available for preschool or pre-Kindergarten students.

All tuition assistance applications will be handled through an online application this year. If you do not have access to apply on line, please contact our Business Manager, Mike Newton, mnewton@stjb.net or 513-367-9086 ext. 211.

Once an online application has been completed, the following information will need to be sent to FACTS to complete the application process:

- Copies of your 2018 Federal tax forms including all supporting tax schedules
- Copies of your 2018 W-2 forms for both you and your spouse
- Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF

All supporting documentation can be uploaded online in pdf format.

Documentation can also be faxed to 866-315-9264 or mailed to the address below. **Please be sure to include the applicant ID on all faxed or mailed correspondence.**

FACTS Grant & Aid Assessment

P.O. Box 82524

Lincoln, NE 68501-2524

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 866-441-4637 or contact Mike Newton.

All information contained on the tuition assistance applications is kept strictly confidential.
